



**LORI GLASGOW**  
EXECUTIVE OFFICER

## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • FAX (213) 620-0836

### MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

DON KNABE

MICHAEL D. ANTONOVICH

July 19, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **CONFLICT OF INTEREST CODES (ALL DISTRICTS) (3-VOTES)**

#### **SUBJECT**

Approval of Conflict of Interest Codes.

#### **IT IS RECOMMENDED THAT THE BOARD:**

Approve the Conflict of Interest Codes for the Antelope Valley Transit Authority; El Segundo Unified School District; Hacienda La Puente Unified School District; La Puente Valley Regional Occupational Program; Pasadena Unified School District; Pomona Unified School District; Quartz Hill Water District; San Gabriel Valley Mosquito and Vector Control District; Verdugo Workforce Investment Board; and recognize the dissolution of the Chief Information Office and abolishment of their conflict of interest code, to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest Code. Agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances pursuant to Government Code Section 87306.

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County. The Board of Supervisors must approve an agency's code before it can take effect.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

The proposed Conflict of Interest Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest Codes for the agencies listed below.

#### **SUBSTANTIVE CHANGES:**

(Antelope Valley Transit Authority)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1 and Category 5.
- Exhibit "B", wording is modified within the footnote for Consultants and New Positions.
- Changes the titles of three (4) positions.
- Adds Chief Administrative Officer to the code

(El Segundo Unified School District)

- Exhibit "A", wording is modified within Category 1 and Category 6.
- Changes the title of one (1) position.
- Adds Director of Fiscal Services and Assistant to the Superintendent to the code.

(Hacienda La Puente Unified School District)

- Exhibit "A", wording is modified within Category 1 and Category 6.
- Deletes Deputy Superintendent due to reorganization.
- Changes the titles of three (3) positions.
- Adds Executive Director of Business Services; Assistant Superintendent, Curriculum, Assessment, and Instruction, PreK-12 and Associate Superintendent of Business Services to the code.

(La Puente Valley Regional Occupational Program)

- Exhibit "A", wording is modified within Category 1 and Category 5.
- Changes the title of one (1) position.
- Adds Director, Human Services to the code.

(Pasadena Unified School District)

- Exhibit "A", wording is modified within Category 1, Category 5 and Category 6.
- Deletes Director, Accounting and Payroll due to reorganization.
- Changes the titles of ten (10) positions
- Expands the disclosure of one (1) position.
- Adds Associate Superintendent, School Support Services; Assistant Superintendent Planning, Innovation, Student Support Programs & Charters; and Director of Curriculum, Instruction and Professional Development to the code.

(Pomona Unified School District)

- Exhibit "A", wording is modified within Category 1 and Category 7.
- Adds one (1) new disclosure category and rennumbers an existing category.
- Deletes Administrative Director, Business Services; Administrative Director, Child Development; Administrative Director, Food & Nutrition Services; Administrative Director, District Transformation Officer; Director, Alternative Education; and Director, Certificated & Classified Personnel due to reorganization.
- Changes the titles of four (4) positions.
- Expands the disclosure of one (1) position.

- Adds Director, Child Development Program; Director, Classified Human Resources; Director, Certificated Human Resources; Director, Food & Nutrition Services; Program Administrator; Director, Equity & Significantly Disproportionate; and Director, Purchasing to the code.

(Quartz Hill Water District)

- Exhibit "A", wording is modified within Category 1 and Category 4.
- Changes the title of one (1) position.
- Expands the disclosure of one (1) position.

(San Gabriel Valley Mosquito and Vector Control District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", the disclosure categories have been revised
- Exhibit "B" is modified with the deletion of the section "Public Officials Who Manage Public Investments under Government Code 87200, et seq." The position in this section was added as a "Designated Position" filer within Exhibit "B", with the appropriate disclosure category.
- Exhibit "B" is modified with a footnote for Consultants/New Positions.
- Deletes Assistant Manager from the code due to reorganization.
- Expands the disclosure of one (1) position.
- Adds Board of Trustees; Operations Manager; Scientific Program Manager; Office Manager; Mechanic; Public Information Officer; and Consultants/New Positions to the code.

(Verdugo Workforce Investment Board)

- Changes the name of the agency to Verdugo Workforce Development Board.
- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", Category 1 and Category 2 have been revised
- Exhibit "A", wording is modified within Category 4.
- Adds one (1) new disclosure category and rennumbers an existing category.
- Exhibit "B" is modified with a footnote for Consultants and New Positions.
- Changes the title of one (1) position.
- Expands the disclosure of one (1) position.

- Adds Executive Director/Administrator to the code.

DISSOLVED AGENCY:

(Chief Information Office)

- Recognize the dissolution of the Chief Information Office and the abolishment of their conflict of interest code due to the reassignment of its functions transferred to the Internal Services Department and Chief Executive Office.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Glasgow". The ink is dark and the signature is fluid.

LORI GLASGOW

Executive Officer, Board of Supervisors

LG:kw

Enclosures

c: Chief Executive Officer  
County Counsel

Conflict of Interest Code  
of the

**ANTELOPE VALLEY TRANSIT AUTHORITY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, Alternate Board Members and Executive Director/Chief Executive Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **ANTELOPE VALLEY TRANSIT AUTHORITY**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

## **ANTELOPE VALLEY TRANSIT AUTHORITY**

### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Director/Chief Executive Officer or his or her designee of the agency.

(See footnote for clarification.)



## ANTELOPE VALLEY TRANSIT AUTHORITY

### EXHIBIT "B"

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Members	1, 2, 3
Alternate Board Members	1, 2, 3
Executive Director/Chief Executive Officer	1, 2, 3
General Counsel	1, 2, 3
Chief Administrative Officer	1, 2, 3
Chief Financial Officer	2, 3
Director of Operations & Maintenance	2, 3
Director of Communications	4
Innovation Coordinator	4
Grants Administrator	4
Director of Fleet & Facilities	4
Facilities Superintendent	4
Senior Planning Officer	4
Procurement and Contracts Officer	4
Information Technology Supervisor	4
Community Outreach Specialist	4
Consultants/New Positions*	5

## **ANTELOPE VALLEY TRANSIT AUTHORITY**

### **EXHIBIT "B" (Cont'd)**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director/Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director/Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**EL SEGUNDO UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and its Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **EL SEGUNDO UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any El Segundo Unified School District employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

## **EL SEGUNDO UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his/her designee of the agency. (See footnote in Exhibit "B" for clarification)

## **EL SEGUNDO UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Member, Board of Education	1, 2, 3
Superintendent of Schools	1, 2, 3
Assistant to the Superintendent	4
Director of Educational Services	4
Executive Director of Human Resources	4, 5
Chief Business Official	4
Director of Fiscal Services	4
Executive Director, Pupil Services	4
Director of Educational and Informational Technology	4
Director of Maintenance	4
Consultants/New Positions*	6

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Superintendent of the District or his or her designee. The District shall make and retain a copy of all statements filed by its Governing Board Members and its Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interests in real property within the jurisdiction of the District. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within two miles of the geographical area in which the District has jurisdiction or within two miles of any land owned or used by the District.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

#### **CATEGORY 5**

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from, investment in and business positions with any district employee/student, any agent employee association representing any such employee/student, and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or any employee's spouse or other financial dependent.



## **HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A" (Continued)**

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency (See footnote in Exhibit "B" for clarification.)

## HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT

### EXHIBIT "B"

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Member	1, 2, 3
Superintendent	1, 2, 3
Associate Superintendent of Business Services	1, 2, 3
Assistant Superintendent, Curriculum, Assessment, and Instruction, PreK-12	2, 3
Assistant Superintendent, Human Resources	2, 3
Chief of Police and Safety	4
Executive Director, Adult Education	4, 5
Executive Director, Elementary	4, 5
Executive Director, High School	4, 5
Executive Director, Multilingual Programs and Assessments	4
Executive Director, Student and Family Services	4, 5
Director, Curriculum, Instruction and Assessment	4
Director, Human Resources	4, 5
Director, IWENS and Inclusive Learning	4, 5
Director, Early Primary Programs	4
Director, Adult Academics and Community Education Programs	4
Director, Adult Career and Technology	4
Executive Director of Business Services	1, 2, 3
Director of Food Services	4

## HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT

### EXHIBIT "B"

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director of Facilities	1, 4
Director of Fiscal Services	1, 4
Director of Network and Computer Services	4
Director of Transportation	4
Director of Purchasing & Warehouse	4
Program Administrator, Adult Programs	4
Director of Risk Management	2, 3
Principals	4
Director Personnel Commission	5
Personnel Commissioners	5
Consultants/and New Positions*	6

\*Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, Alternate Board Members, as appropriate, and its Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency.  
(See footnote in Exhibit "B" for clarification)

## LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Governing Board Member	1, 2, 3
Superintendent	1, 2, 3
Director, Human Services	2, 3
Director, Instructional Services	1, 2, 3
Director, Fiscal Services	2, 3
Purchasing Supervisor	4
Consultants/New Positions*	5

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**PASADENA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **PASADENA UNIFIED SCHOOL DISTRICT**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### **CATEGORY 5**

Persons in this category are those who perform under a charter agreement the duties of any position similar to that of any designated position on Pasadena Unified School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the Superintendent or his or her designee.



## **PASADENA UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency  
(See footnote in Exhibit "B" for clarification).

## **EXHIBIT "B"**

### **PASADENA UNIFIED SCHOOL DISTRICT**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Superintendent of Schools	1, 2, 3
Associate Superintendent, School Support Services	2, 3
Chief Facilities Officer	1, 2, 3
Chief Business Officer	1, 2, 3
Chief Human Resources Officer	2, 3
Citizens' Bond Oversight Committee	1, 4
Chief Academic Officer	2, 3
Executive Director, Information Technology Services	4
Assistant Superintendent - Elementary	4
Assistant Superintendent - Secondary	4
Assistant Superintendent – Special Education	2, 3
Personnel Commissioners	2, 3
Executive Officer, Personnel Commission	2, 3
Assistant Superintendent Planning, Innovation, Student Support Programs & Charters	2, 3
Director, Human Resources	2, 3
Director, Facilities and Operations	1, 4
Director, Food Services	4
Administrator, Procurement and Contracts	4
Director, Accountability	4
Director, Budget	4
Administrator, Child Nutrition	4

## **EXHIBIT "B"**

### **PASADENA UNIFIED SCHOOL DISTRICT**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director, Child Welfare, Attendance & Safety	4
Charter School Board Member	1, 2, 3
Charter School Entity	5
Director of Curriculum, Instruction and Professional Development	2, 3
Consultants/New Positions*	6

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

#### **Public Officials Who Manage Public Investments**

It has been determined that the positions listed below manage public investments and will file a statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Member, Pasadena Board of Education

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**POMONA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the Pomona Unified School District.

Place of Filing of Statements of Economic Interests

All Officials and Designated Employees of the District shall file their statements of economic interests with the Administrative Secretary, Business Services as the District's filing officer. The filing officer shall make and retain a copy of all statements filed by the Members of the Board of Education and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County. The filing officer shall retain the originals of the statements of all other Designated Employees and make the statements available for public inspection and reproduction.

**POMONA UNIFIED SCHOOL DISTRICT  
DISCLOSURE CATEGORIES  
EXHIBIT "A"**

The disclosure categories listed below identify the types of investments, business entities, sources of income (including gifts, loans and travel payments), or real property, which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real Property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**POMONA UNIFIED SCHOOL DISTRICT  
DISCLOSURE CATEGORIES  
EXHIBIT "A" (Cont'd)**

**CATEGORY 5**

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any designated position on Pomona Unified School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests. The level of disclosure shall be determined by the agency head or his or her designee.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head (or designee).

**CATEGORY 6**

Persons in this category shall disclose all income from any Pomona Unified School District employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

**CATEGORY 7**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statement of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency.  
(See footnote in Exhibit "B" for clarification.)

## EXHIBIT "B"

### POMONA UNIFIED SCHOOL DISTRICT

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Members of the Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Chief Financial Officer	1, 2, 3
Assistant Superintendent, Human Resources	1, 2, 3
Director, Fiscal Services	1, 2, 3
Charter School Board Member	1, 2, 3
Charter School Entity	5
Administrative Director, Pupil & Community Services	2, 3
Deputy Superintendent, Educational Services	2, 3
Director, Accountability and Assessment	4
Director, Career Readiness	4
Director, Child Development Program	4
Director, Classified Human Resources	4, 6
Director, Certificated Human Resources	4, 6
Director, Food & Nutrition Services	4
Director, Information Technology	4
Director, Student Well Being	4
Director, Pupil Support Services	4
Director, Risk Management	2, 3
Director, Special Education	4

## EXHIBIT "B"

### POMONA UNIFIED SCHOOL DISTRICT (CONT'D)

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Environmental Health & Safety Officer	4
Program Administrator	4
Director, Equity & Significantly Disproportionate	4
Director, Purchasing	1, 2, 3
Program Administrator, Research and Assessment	4
Program Administrator, Categorical Program	4
Program Administrator, Child Development Program	4
Program Administrator, Health Services	4
Program Administrator, Instructional Services	4
Program Administrator, Practitioners College	4
Program Administrator, Pupil and Community Service	4
Program Administrator, Special Education	4
Program Administrator, State Buildings Program	4
Principal (all)	4
Principal-on-Assignment	2, 3
Director, Curriculum & Instruction, Pre-K-Elementary	4
Director, Curriculum & Instruction, Secondary	4
Consultants/New Positions*	7



## **EXHIBIT "B"**

### **POMONA UNIFIED SCHOOL DISTRICT (CONT'D)**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**QUARTZ HILL WATER DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **QUARTZ HILL WATER DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose, in accordance with this Code, all interests in real property within the jurisdiction of the District. Real Property shall be deemed to be within the jurisdiction of the District if the property or any part of it is located within or not more than two miles outside the boundaries of the District or within two miles of any land owned or used by the District.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

#### **CATEGORY 2**

Persons in this category shall disclose, in accordance with this Code, all income (including loans, gifts, and travel payments) from, investments in, and business positions with businesses that produce products or provide services of a type utilized by the District, including but not limited to the areas of building materials; construction; motor vehicles; specialty vehicles; vehicle replacement parts; petroleum products; water quality testing; water transmission; water treatment; water distribution; geological tests and reports; maintenance; repair; safety; engineering; provision of water or power; brokering; accounting; auditing; banking; money management; law; insurance; printing; publication; and office equipment or office supplies.

#### **CATEGORY 3**

Persons in this category shall disclose, in accordance with this Code, all investments in, all income (including loans, gifts, and travel payments) received from, or business positions with, any source located or doing business within the jurisdiction or expecting to do business within the jurisdiction. Income (including loans, gifts, and travel payments) received from a public agency need not be disclosed.

## **QUARTZ HILL WATER DISTRICT**

### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 4**

Consultants performing the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, consultants who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the District or which could affect financial interests, and those consultants who, under contract, exercise primary responsibility for the management of public investments, shall be required to file Statements of Economic Interests disclosing reportable interests, as determined by the General Manager or his or her designee.

(See footnote in Exhibit "B" for clarification.)

## QUARTZ HILL WATER DISTRICT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Designated Positions</u>
General Manager	1, 3
Public Relations/Board Secretary	2
Assistant General Manager	1, 3
Maintenance Crew Leader	2
Consultants/New Positions*	4

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

#### Public Officials Who Manage Public Investments

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200, et seq.

Members of Board of Directors

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and the District Manager and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all business positions, investments, and income (including gifts, loans and travel payments).

### **CATEGORY 3**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 4**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the District Manager or his or her designee of the agency (See footnote in Exhibit "B" for clarification).

## **SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

### **EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board of Trustees	1, 2
District Manager	3
Operations Manager	3
Scientific Program Manager	3
Office Manager	3
Mechanic	3
Public Information Officer	3
Consultants/New Positions*	4

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The District Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**



Conflict of Interest Code  
of the

**VERDUGO WORKFORCE DEVELOPMENT BOARD**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its WDB Board Members, Alternate Board Members, and its Executive Director/Administrator and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **VERDUGO WORKFORCE DEVELOPMENT BOARD**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose investments, and business positions in and income including gifts, loans and travel payments from:

1. Business entities located within Los Angeles County that train people for employment or employment improvement.
2. Employment agencies located in Los Angeles County.
3. Business entities that employ, or plan to employ, any person who has received Workforce Innovation and Opportunity Act (WIOA) training for which the Verdugo Workforce Development Board was responsible.
4. Persons, for-profit entities, nonprofit entities and any other organization, if the source is of the type to receive program grants or other monies from or through the Verdugo Workforce Development Board.

### **CATEGORY 2**

Persons in this category shall disclose interests in real property within the service area of the Workforce Development Board (e.g. Burbank, Glendale and/or La Canada Flintridge).

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 3**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure.

## **VERDUGO WORKFORCE DEVELOPMENT BOARD**

### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 4**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Director/Administrator or his or her designee of the agency.

(See footnote in Exhibit "B" for clarification.)

## VERDUGO WORKFORCE DEVELOPMENT BOARD

### EXHIBIT "B"

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
WDB Members	1, 2, 3
Executive Director/Administrator	1, 2, 3
Consultants/New Positions*	4

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director/Administrator or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director/Administrator or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**CHIEF INFORMATION OFFICE**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **CHIEF INFORMATION OFFICE**

### **EXHIBIT “A”**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## CHIEF INFORMATION OFFICE

### EXHIBIT "B"

#### Designated Positions

#### Disclosure Categories

Chief Information Officer

1, 2, 3

Chief Deputy, Chief Information Office

1, 2, 3

Chief Information Security Officer

4

Senior Information Technology Consultant

4

Information Technology Consultant

4

Consultant

5

Amended: November 10, 2004

DISSOLVED